



AGENDA

November 20, 2023 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham Mrs. Nicole Lee Mrs. Tara Pound
 - Mrs. Amanda Farrell Mr. Shawn Matson Dr. Andy Pushchak
 - Mrs. Lea Hetherington Mr. Stephen Morvay Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the October 16, 2023 Regular Board Meeting and the November 13, 2023 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
 - 1. Citizen
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$14,594,690.35
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$376,346.23
 - [Cafeteria](#): \$583,667.37
 - [Cafeteria Profit/Loss](#): \$(12,929.34) YTD: \$14,410.35
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$203,683.79
 - [Exhibit A2](#) Checks Already Written: \$23,279.87
 - [Exhibit A3](#) General Fund Bills: \$799,475.49
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$283
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$37.08
 - [Exhibit B3](#) Cafeteria Bills: \$55,779.41
 - [Exhibit D](#) SHS Activity Fund Report: \$63,367.98
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Exoneration of Delinquent Property Taxes

- **Motion:** To approve the recommendation from the Erie County Tax Claim Bureau for the removal of taxes for the tax years noted and all future years for Parcel numbers: 44-015-037.1-002.65; 44-015-0037.1-002.64; 44-003-008.01-001.11; 44-015-037.1-002.58. These parcels were recently removed from the Assessment records based on the determination of no value or existence of each trailer per field review as outlined in [Exhibit E](#).

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
 - \$186,591.87 from Committed Fund for Paving and Concrete to Capital Projects for the Middle School Sidewalk and Athletic Complex and Batting Cage Projects.
 - \$200,000 from Unassigned Fund Balance to the Committed Fund for Safety and Security Projects.
 - \$400,000 from Unassigned Fund Balance to the Committed Fund for Paving and Concrete Projects.

F – 2 (A) Community Eligibility Provision

- **Motion:** To approve district wide participation in the Community Eligibility Provision (CEP) effective December 1, 2023, as allowed by a USDA Waiver for mid-year elections for SY 2023-24.

F – 3 (A) Preliminary General Fund Budget for the 2024-2025 School Year

- **Motion:** To approve the Accelerated Budget Opt-Out Resolution certifying that the tax rate will remain within the inflation index and no need to comply with the Act 1 Accelerated Budget Procedures for the 2024-2025 General Fund Budget as outlined in [Exhibit G](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Security System and Doors

- **Motion:** To approve the installation of additional Doyle security system access points, doors, and associated hardware as outlined in [Exhibit H](#) at a cost not to exceed \$35,000. Funds from Committed Funds for Safety and Security.

B – 2 (A) Snow Melt for Middle School Walkway

- **Motion:** To approve the snow melt system for the middle school walkway at a cost of \$28,250. Funds from Committed Funds for Paving/Concrete Projects as outlined in [Exhibit I](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Amy Bobrowicz and Scarlett Seneta as additions to the ESS Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Mercedé Myers (retro to October 17, 2023) and Bonnie Griffith, Kennedy Turner as an addition to the Service Personnel Substitute List for the 2022-2023 school.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Barbara Daniels, custodian for the purpose of retirement effective October 21, 2021.
 - Elizabeth Garcia Learning Support Teacher effective November 17, 2023.
 - Joel Burlingame Technology Client Support Specialist effective October 24, 2023.

P – 4 (A) Appointments:

- **Motion:** To approve the following appointments:
 - Skylar Lint as Elementary Teacher at Bachelors, Step 1 retroactive to August 23, 2023.
 - Stacy Praetzel as Cafeteria Aide, Class B, 4.50 hours/day, 180 days/year retroactive to October 19, 2023.
 - Ashton Prothero as Custodian, Class B, 7 hours/day, 210 days/year retroactive to October 25, 2023.
 - Bethany Kula as Support Aide, Class B, 3 hours/day, 180 days/year retroactive to October 30, 2023.
 - Brooke Gibbs as Special Education Aide, Class B, 7 hours/day, 180 days/year retroactive to October 23, 2023.
 - Jennifer Morris as Long-Term Substitute Elementary Teacher anticipated November 28, 2023 through January 19, 2024 at Bachelors, Step 1.
 - Hunter Wagner as Long-Term Learning Support Teacher anticipated November 13, 2023 through June 7, 2024 at Bachelors, Step 1.
 - Mercedé Myers as Custodian, Class B, 7 hours/day, 210 days/year effective November 21, 2023.

P – 5 (A) Tuition Reimbursement

- **Motion:** To approve tuition reimbursements as outlined in [Exhibit J](#).

P – 6 (A) Bayada Agreement for Nurse Substitutes

- **Motion:** To approve the agreement between Bayada Home Health Care Inc. and Wattsburg Area School District for substitute nurses as outlined in [Exhibit K](#).

P – 7 (A) Leave Requests

- **Motion:** To approve the following leave Requests:
 - A Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Jennifer Malec beginning December 12, 2023.
 - A Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Jerome Adamus beginning November 15, 2023.

P – 8 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Vicki Bendig and Susan Huff to attend PASBO Annual Conference March 5-8, 2024 in Hershey, PA at an estimated cost of \$2,368. Funds from Professional Development.
 - Becca Kelley to attend Annual PAFPC Federal Programs Conference April 14-17, 2024 in Pittsburgh, PA at an estimated cost of \$3,500. Funds from Title IV.

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

C- 1 (A) 2024-2025 School Calendar

- **Motion:** To approve the school calendar for 2024-2025 and August 26-27, 2024 as Act 80 days for the excusal of a partial group of Kindergarten student as outlined in [Exhibit L](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit M](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Ryan Bemis, Amanda Bush, Katherine Graeca, Jessica Heaven, Amy Heslop, June Morey, Jaime Reynolds, and Andrea Yates as additions to the WASD Volunteer List.

AE – 2 (A) Athletic Resignation

- **Motion:** To accept the resignation of Kim Myers 2nd Assistant Track and Field Coach effective October 25, 2023.

AE – 3 (A) Extra-Curricular Resignation

- **Motion:** To accept the following resignations
 - Donna Banks as ELA Extra-Effort Tutor effective October 27, 2023.
 - Michelle Kappler as Detention Monitor – WAMS, effective November 28, 2023.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**